

**“Minutes”****Dalry Community Development Hub (DCDH)****Trustee - Business and Progress meeting****Venue: Rosearden, Courthill St. Date: 12<sup>th</sup> October 2016 Time: 7.00 pm start.****Invited Attendees:**

James McCosh	Chair
Sheena Woodside	Treasurer
Alastair Adamson	Secretary
Myra Sim	Trustee
Hamish Harkness	Trustee
Heather Grossart	Trustee
Catherine McMillan	Trustee (apologies)
Caroline Cooper	Trustee
Reg N-Graham	Trustee (no show)
Janet Gibson	Trustee
Julie Wales	Trustee for Roadside Art On Bypass and associated heritage trail subgroup
Audrey Hillis	NAC (apologies)
Thomas Reaney	NAC (apologies)
Anthony Hume	DCDH subgroup member
Bruce Davidson	East Ayrshire Woodlands (Lynn Glen project)
Ian Shaw	Project Kilbirnie

**1. Welcome/Introduction - purpose of meeting:**

James McCosh welcomed all and noted the attendance of trustees, subgroup representatives and invited speakers.

The purpose of tonight's meeting is to continue with our efforts to progress current initiatives and consider priorities for any further activities the DCDH has been requested to address. Arrangements and actions for the forthcoming DCDH public meeting on 26<sup>th</sup> October 2016 will also require agreeing and finalising at this meeting.

**2. Record apologies, and agree minutes of 7<sup>th</sup> Sept. 2016 DCDH trustees meeting.**

The apologies received from Catherine McMillan, Audrey Hillis and Thomas Reaney was recorded.

The minutes of the 7<sup>th</sup> September 2016 meeting were proposed for acceptance by Hamish Harkness and seconded by Heather Grossart.

**3. For the DCDH public meeting on 26<sup>th</sup> October 2016 the following issues require to be agreed:**

- **What did we agree to undertake at the March 2014 Public Meeting?**

AA discussed the hubs progress with initiatives requested by the attendees at the March 2014 meeting, and referred to the updates provided at subsequent public meetings and at the DCDH 2<sup>nd</sup> March 2016 AGM.

It was agreed that AA would develop and update the 2<sup>nd</sup> March 2016 AGM ppt. to produce an overview, highlighting the successes achieved by DCDH and initiatives still to be completed or resolved, which he will present as an introduction at the meeting.

- **Content, arrangements, advertising of the meeting, presentations and participants.**

It was agreed that the Public meeting should have a content which clearly informs the attendees of the significant work undertaken by DCDH trustees and the successes they have achieved for the community of Dalry.

AA agreed to organise a suitable laptop, pc projector, projector screen and associated connection cables for the equipment required for the meeting.

AA agreed to ask Audrey Hillis to print a number of posters, to be added to the photographs of the hubs activities, to create a “montage” on the walls of the venue.

MS agreed to organise Tea, Coffee and biscuits for the anticipated 40 to 50 attendees.

HH agreed to assist any other volunteers to organise the chair/table arranging for the meeting. Volunteers should try to be at the venue (Rosearden) by 6.15 pm.

Two trustees will also be required to facilitate the recording of attendees as they enter the venue. Final arrangements will be in place before the start of meeting.

SW confirmed that she had been busy advertising the public meeting on Facebook and other sites, and advised that Audrey Hillis was arranging posters and flyers.

HG indicated that she would ensure that the other groups she attends will be made aware of the public meeting.

AA agreed to place notices on the DCDH website, in the 2 public notice boards, Dalry Library and Dalry Community Centre.

The following Trustees agreed to provide input to the evening’s proceedings.

James McCosh – Chair.

Alastair Adamson – Power Point presentation (DCDH activities overview). 10 mins

Sheena Woodside – Funding secured and financial spend to date. 10 mins

Julie Wales – Proposals for Art on the Bypass and associated Heritage Trail. 10 mins

Janet Gibson – DAG update regarding Christmas lights and Torchlight and Tinsel parade. 10 mins

- **Commitment by each trustee to encourage best possible attendance.**

All trustees were requested to support the advertising of the meeting and make every effort to be individually responsible for the attendance of at least 4 people.

This should ensure an attendance of at least 40.

- **Other invited speakers.**

The trustees considered the benefit of securing the attendance of the following people at the meeting, to give a short presentation.

The following actions were agreed:

AA to invite John Hopkins – Dalry Scout Hall project. 10 mins

AA to invite Thomas Reaney – Brighten up Dalry Town Centre. 10 mins

AA to invite Ian Shaw – Project Kilbirnie and the potential for joint initiatives. 10 mins

JMcC to invite Robert Barr – DPBT management of CWPL Millour Hill community benefits. 10 mins

JMcC to invite Kenneth Gibson – Dalry Bypass and Den Realignment. 10 mins

AA to invite Bruce Davidson – Lynn Glen Project. 10 mins

**Note: If all of the above invites are accepted, the meeting could potentially run to 10 pm. However, as we are unlikely to secure attendance of all of the invited speakers, I think that we will be able to manage the programme of agenda items, on the 26<sup>th</sup>, to ensure that the meeting closes at 9.15 pm at the latest.**

### **Current and future initiatives update.**

The following updates were recorded:

#### **Dalry Scout Hall – progress.**

“A planning application for a replacement Scout Hall has been lodged with NAC (ref. 16/00956/PP) and is now under consideration. It is anticipated that a decision will be taken during November of this year. The agent for the scouts, John Hopkins, has advised NAC Planning Services that it is intended to carry out the works during 2017, subject to all of the necessary statutory consents being in place.”

#### **Brighten up Dalry Town Centre:**

Phase 1 improvements, current progress with agreed phase 2 works, St Margaret’s church railings repair, 3 Trees sponsorship initiative for Dalry Town Centre and proposals for further development of Children’s play area in Dalry Park.

Thomas Reaney provided an “e” mail report:

The contract awarded for the church railings, programmed to start early October with a planned completion date before 26<sup>th</sup> October 2016, now has a contractual problem. NAC will advise.

NAC hope to progress the excavation of three 1 cubic m holes for trees week commencing 10<sup>th</sup> October 2016.

AA will advise Douglas Boatman when the site is ready for the planting of the three trees.

It is anticipated that details of what is proposed for the Dalry Park Children’s play area will be made known before the DCDH public meeting on 26<sup>th</sup> October 2016.

The phase 1 action for paving to be repointed and made secure was still outstanding.

Progress with other works (Phase 2) to be addressed by NAC as a follow-up to 12<sup>th</sup> June works was recorded as follows:-

**Map with small notice board at corner of Bridgend / Bridgend Lane.**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Signage at corner of Bridgend / Bridgend Lane – (Town Centre).**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Bridgend Lane Signage – (Lovers Walk to Lynn Glen) and (National Cycle Route).**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Signage at “T” junction Bridgend – A737 (Town Centre).**

Work Completed.

**Revise Town Centre signage.**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Sort out bin parking at corner of Courthill St.**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Paint curved bench and brighten up corner. NAC will arrange for this to be undertaken by “Community Payback” resources.**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**New trees within Church Yard at wall/fence. –**

No longer required

**Liaise with DCDH regarding the proposed sponsored 3 tree initiative.**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Roadside Art On The Dalry Bypass and associated Dalry heritage trail – update Julie Wales**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016.

**Works at “Stalled Space” site next to 70 New Street**

AA confirmed that the owner of 70 New Street had no objections to the proposed decoration of the “Stalled Space” with Christmas lights during the December festivities.

**Lynn Glen walk restoration project:**

**NAC / East Ayrshire Woodlands project management of initiative**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Tesco's "Bags of Help" funding of phase 1 activities.**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**LandTrust funding for phase 2 works.**

Funding now secured.

**CooP funding for picnic area adjacent to Lynn Glen car park.**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**PB funding application for Lynn Glen plaque, open day and volunteer days.**

The application was successful and funding has now been secured.

**Funding for information boards at points of interest – Lynn Glen walk.**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Completion report on "Paths for All" funded project for "Park Walk" section from Courthill Street to Rye Bridge.**

100% of funding now received.

JMcC has now made contact with DSM to discuss if they would be willing to take on the ongoing maintenance responsibility of the resurfaced path.

**"Big Fit Walk"**

It was noted and agreed that the 2017 Big Fit Walk would be a joint initiative, and the venue would be in Kilbirnie Park.

**Current financial position of DCDH**

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

**Community benefits from windfarms located within Dalry Community Council boundary.**

Details of Millour Hill funding received from CWPL and distributed by DPBT from July 2014 to August 2016

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016

Confirm details of Community benefits now received by Dalry from other Wind farms located within the recently revised community council boundary.

Nothing to add to that recorded in minutes of 7<sup>th</sup> September 2016.

#### 4. Any other DCDH business?

- **Leader application – actions required to be completed before 20<sup>th</sup> October 2016**

AH/JMcC/JG attended a workshop on Tuesday 11<sup>th</sup> October to determine what outstanding actions DCDH would require to undertake to ensure that the final submitted application would be compliant with Leader application's rules and regulations.

It was noted that the timescale for the completion of this application is very tight. Specifications for required works/materials and the securing of competitive quotations are but two of the many outstanding detailed requirements of the leader application.

AH/AA/JMcC/JG/SW are currently working on this very demanding and comprehensive application.

If there is insufficient time to secure the necessary outstanding information required to produce a competent submission, DCDH may require to consider other options.

- **Private charity offer – what should be requested?**

AA to follow up the offer of funding (£400 to £800) from Jill Taylor.

It was suggested that the funds could be used to cover the cost of planting three trees at Dalry Town Centre.

- **Cream of Ayrshire Award.**

SW provided details of the recent success DCDH had achieved in the short list nominations for "Contribution to the Community" - Cream of Ayrshire Award. DCDH is one of 3 nominations short listed, and the result of the community vote will be announced at the award ceremony in the Seamill Hydro on Thursday 20<sup>th</sup> October 2016.

SW indicated that 5 places had been secured for DCDH trustees.

The meeting agreed that AA, SW and three others should attend, and the final three places would be determined through further discussion after the meeting. SW will advise outcome.

5. The meeting was brought to a close at 9.15 pm